



2023 EVENT RENTAL FEES

Effective May 1, 2023

Premier Wedding Reception Package (Sun-Thu) May 1 - Oct 31 (Peak Season)	\$3,750
Premier Wedding Reception Package (Fri-Sat) May 1 - Oct 31 (Peak Season)	\$4,000
Premier Wedding Reception Package (Sun-Thu) Nov 1 - April 30	\$3,000
Premier Wedding Reception Package (Fri-Sat) Nov 1 - April 30	\$3,750
<p>All wedding packages Include:</p> <ul style="list-style-type: none"> ● Theresa Maxis Alumnae Hall ● Denk Chapman Hall ● Founders Room ● Faculty Dining ● Keenan Courtyard & Gardens <ul style="list-style-type: none"> ○ 4 hour Load in ○ 4 hour event time ○ 1 hour load out ○ Wedding Rehearsal (1 hr) ○ Access to rooftop for photos ○ Setup & Breakdown ○ 60 Inch Round Tables ○ Black cloth banquet chairs ○ 6ft / 8ft tables ○ 1 podium ○ 1 Wireless Microphone ○ 2 Pole Speaker(s) ○ Wireless Internet ○ 1 dedicated onsite event lead ○ Does not include decor, catering or bar service. 	
Security Fee (100+ attendees)	\$40/hr
Cleaning Fee with food = Duration of the event	\$40/hr
Cleaning Fee without food = 2 hr minimum	\$100/flat
Theresa Maxis Alumnae Hall (Sun-Thur)	\$1,250

Theresa Maxis Alumnae Hall (Fri-Sat)	\$1,750
Main Dining Hall (Sun-Thur)	\$800
Main Dining Hall (Fri-Sat)	\$1,000
Denk Chapman Hall (Sun-Thur)	\$600
Denk Chapman Hall (Fri-Sat)	\$850
Keenan Courtyard & Gardens (Sun-Thur)	\$600
Keenan Courtyard & Gardens (Fri-Sat)	\$850
**Rainplan rental available for 50% off	
Florent Gillet First Floor Community Room	\$500
F. Gillet Dormitories - Not Available	N/A
Everyday Cafe (Daily Rate)	\$450
Brownstone Community Room (Sun-Thur)	\$250
Brownstone Community Room (Fri-Sat)	\$350
Faculty Dining Room (Daily Rate)	\$100
Founders Room (Daily Rate)	\$250
CHAPEL AND THEATER RENTALS	
Sacred Heart Chapel W/Full Mass (Mon - Fri)	\$2,000
Sacred Heart Chapel W/Full Mass (Sat - Sun)	\$2,250

Sacred Heart Chapel Wedding Ceremony Only (Mon - Fri)	\$800
Sacred Heart Chapel Wedding Ceremony Only (Sat - Sun)	\$1,000
The Theater (Sun - Thur) 4 hour Rental 2 hr load in/out Setup day before if available at 50% off - 4 hour rental	\$100/hr
The Theater (Fri-Sat) 4 hour Rental 2 hour load in/out Setup day before if available at 50% off - 4 hour rental	\$150/hr
The Theater Dressing Rooms (4)	included
Studio 211	\$75/hr
Studio 212	\$50/hr
Lobby For Selling Items (Housekeeping Fee Each Week)	included
Box Office	included
Microphones Wired (how many do we have)	\$25 each
Microphones Wireless (how many do we have)	\$25 each
Monitors - 2 sidefills	included
Cd Player	included
Lap Top (client to provide adaptor with HDMI connector)	included
Dvd Player	included
Screen & Projector	\$150
Music playback connection (client to provide device and adaptor)	included
General Stage Light (Standard lighting Wash)	included
Specialized Lighting Design	Custom
Production / Technical Manager	\$50/hr
Stage Hands	\$35/hr

Ushers / Additional Support Staff	\$35/hr
Front of House Engineer	\$50/hr
Light Director (LD)	\$50/hr
Podium	included
Theater Rentals Refundable Security Deposit (Refundable after post-event inspection confirms no damage to property)	\$500
Madam Cadillac Rentals Refundable Security Deposit (Refundable after post-event inspection confirms no damage to property)	\$250

- All rentals include tables 6ft, 8ft or 60" rounds, black banquet chairs, (1) microphone, (2) speakers, (1) podium, setup, and dedicated event lead.
- Security (per 100+), cleaning fee, additional equipment or staffing may be additional.
- If available, you can setup the day before your event at 50% off room rental (4 hour block)
- A \$250 refundable security deposit is due at the sign of your contract in addition to your room deposit. Your security deposit will be refunded within 5-7 business days after your event once excessive damage or cleaning is not reported

10% discount for Marygrove Conservancy Alumni*

15% discount for all Non Profits*

50% discount for all Tenants of MaryGrove Conservancy (4 events per year)*

*Proper documentation is required. Certain restrictions apply.

Contact rentals@marygroveconservancy.org for more information

Marygrove Conservancy retains the right to deny or cancel an event rental agreement.

Please see your rental agreement for more details.