



2023 EVENT RENTAL FEES

Effective May 1, 2023

Premier Wedding Reception Package (Sun-Thu) May 1 - Oct 31 (Peak Season)	\$3,750
Premier Wedding Reception Package (Fri-Sat) May 1 - Oct 31 (Peak Season)	\$4,000
Premier Wedding Reception Package (Sun-Thu) Nov 1 - April 30	\$3,000
Premier Wedding Reception Package (Fri-Sat) Nov 1 - April 30	\$3,750
<p>All wedding packages Include:</p> <ul style="list-style-type: none"> ● Theresa Maxis Alumnae Hall ● Denk Chapman Hall ● Founders Room ● Faculty Dining ● Keenan Courtyard & Gardens <ul style="list-style-type: none"> ○ 4 hour Load in ○ 4 hour event time ○ 1 hour load out security ○ Wedding Rehearsal (1 hr) ○ Setup & Breakdown ○ 60 Inch Round Tables ○ Black cloth banquet chairs ○ 6ft / 8ft tables ○ 1 podium ○ 1 Wireless Microphone ○ 2 Pole Speaker(s) ○ Wireless Internet ○ 1 dedicated onsite event lead ○ Does not include decor, catering or bar service. 	
Security Fee (100 + attendees)	\$40/hr
Cleaning Fee with food = duration of the event	\$40/hr

Cleaning Fee without food = 2 hr minimum	\$100/flat
Theresa Maxis Alumnae Hall (Sun-Thur)	\$1,250
Theresa Maxis Alumnae Hall (Fri-Sat)	\$1,750
Main Dining Hall (Sun-Thur)	\$800
Main Dining Hall (Fri-Sat)	\$1,000
Denk Chapman Hall (Sun-Thur)	\$600
Denk Chapman Hall (Fri-Sat)	\$850
Keenan Courtyard & Gardens (Sun-Thur)	\$600
Keenan Courtyard & Gardens (Fri-Sat)	\$850
**Rainplan rental available for 50% off	
Florent Gillet First Floor Community Room	\$500
F. Gillet Dormitory - Not Available	N/A
Everyday Cafe (Daily Rate)	\$450
Brownstone Community Room (Sun-Thur)	\$250
Brownstone Community Room (Fri-Sat)	\$350
Faculty Dining Room (Daily Rate)	\$100
Founders Room (Daily Rate)	\$250
CHAPEL AND THEATER RENTALS	
Sacred Heart Chapel W/Full Mass (Mon - Fri)	\$2,000
Sacred Heart Chapel W/Full Mass (Sat - Sun)	\$2,250

Sacred Heart Chapel Wedding Ceremony Only (Mon - Fri)	\$800
Sacred Heart Chapel Wedding Ceremony Only (Sat - Sun)	\$1,000
The Theater (Sun - Thur) 4 hour Rental 2 hr load in/out Setup day before if available at 50% off - 4 hour rental	\$100/hr
The Theater (Fri-Sat) 4 hour Rental 2 hour load in/out Setup day before if available at 50% off - 4 hour rental	\$150/hr
The Theater Dressing Rooms (4)	included
Studio 211	\$50/hr
Studio 212	\$75/hr
Lobby For Selling Items (Housekeeping Fee Each Week)	included
Box Office	included
Microphones Wired (how many do we have)	\$25 each
Microphones Wireless (how many do we have)	\$25 each
Monitors - 2 sidefills	included
Cd Player	included
Lap Top (client to provide adaptor with HDMI connector)	included
Dvd Player	included
Screen & Projector	\$150
Music playback connection (client to provide device and adaptor)	included
General Stage Light (Standard lighting Wash)	included
Specialized Lighting Design	Custom
Production / Technical Manager	\$50/hr
Stage Hands	\$35/hr
Ushers / Additional Support Staff	\$35/hr
Front of House Engineer	\$50/hr

Light Director (LD)	\$50/hr
Podium	included
Theater Rentals Refundable Security Deposit (Refundable after post-event inspection confirms no damage to property)	\$500
Madam Cadillac Rentals Refundable Security Deposit (Refundable after post-event inspection confirms no damage to property)	\$250

All rentals include tables 6ft, 8ft or 60" rounds, black banquet chairs, (1) microphone, (2) speakers, (1) podium, setup, breakdown, cleaning, security (less than 100) and dedicated event lead.

Equipment, security (100+), excessive cleaning or staffing may be additional.

If available, you can setup the day before your event at 50% off room rental (4 hour block)

10% discount for Marygrove Conservancy Alumni*

15% discount for all Non Profits*

50% discount for all Tenants of MaryGrove Conservancy (4 events per year)*

*Proper documentation is required. Certain restrictions apply.

Contact rentals@marygroveconservancy.org for more information

Marygrove Conservancy retains the right to deny or cancel an event rental agreement.

Please see your rental agreement for more details.